

EMPLOYMENT APPLICATION
J&H WATERSTOP UTILITIES, INC.

962 Shadick Drive Unit 4
Orange City, Florida 32763
(386) 851 - 2411

It is the policy of J&H Waterstop Utilities Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Please complete the entire application.

1. Applicant Information

Applicant's Full Name: _____

Home Address: _____

City/State/ZIP: _____

Number of years at this address: _____

Daytime Phone: _____ Evening Phone: _____

Mobile Phone: _____ Date of Birth: ____/____/____

Driver's License Number and Issuing State: _____ / _____

SSN: _____ - _____ - _____

2. Emergency Contact Information

Who should be contacted if you are involved in an emergency?

Name: _____ Relationship to You: _____

Address: _____ City/State/Zip: _____

Daytime Phone: _____ Evening Phone: _____

3. Detailed Employment Information

3A. Job/Position Applied For: _____

Full or Part Time? _____ Salary Desired: \$ _____ per _____

3B. Who referred you to our company? _____

3C. Do you have any friends or relatives who work here? If yes, please list here:

3D. Have you applied to our company previously? If yes, when? _____

3E. Are you at least 18 years old? _____

3F. How will you get to work? _____

3G. Are you willing to work any shift, including nights & weekends? ____ If no, please state any limitations: _____

3H. If applicable, are you available and willing to work overtime?

3I. If you are offered employment, when are you available to begin work?

3J. If hired, are you able to submit proof that you are legally eligible for employment in the United States? _____

3K. Are you able to perform the essential functions of the job to which you are applying for without reasonable accommodation? ____ If any, what reasonable accommodation would you request? _____

4. Criminal History

Have you ever been convicted of a felony or misdemeanor?

__ Yes, I was convicted of _____
on _____ (date) in _____ (City), _____ (State) _____

No, I have never been convicted of a felony or a misdemeanor.

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN
AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF
EMPLOYMENT.

5. Applicant's Skills

Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and rank your ability from 1 to 5, for each particular skill. (One represents poor ability, while five represents exceptional ability.)

<u>Skill</u>	<u>Years of Experience</u>	<u>Ability</u>
Sewer Construction	_____	_____
Lift Station Construction	_____	_____
Equipment Operator	_____	_____
_____	_____	_____
_____	_____	_____

6. Applicant's Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the last page of this application.

Employer Name: _____

Supervisor Name: _____

Address/City/State/Zip: _____

Job Duties: _____

Reason for Leaving: _____

Employment Dates: _____ to _____

Employer Name: _____

Supervisor Name: _____

Address/City/State/Zip: _____

Job Duties: _____

Reason for Leaving: _____

Employment Dates: _____ to _____

Employer Name: _____

Supervisor Name: _____

Address/City/State/Zip: _____

Job Duties: _____

Reason for Leaving: _____

Employment Dates: _____ to _____

7. Applicant's Education and Training

College/University Name and Address: _____

Degree Received: _____ Date: _____

High School/GED Name and Address: _____

Did you receive a degree? _____ Date: _____

Other Training (graduate, technical, vocational): _____

Please indicate any current professional licenses or certifications that you hold: _____

Please indicate any current professional licenses or certifications that you hold: _____

Military Service: Yes Current / Past No

Branch: _____

Specialized Training: _____

8. References

List any two non-relatives who would be willing to provide a reference for you

Name: _____

Address/City/State/Zip: _____

Telephone: _____ Relationship to You: _____

Name: _____

Address/City/State/Zip: _____

Telephone: _____ Relationship to You: _____

9. Additional Information

Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer: _____

Please use this space to provide additional information for any of the items above.

Item #	Information
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize J&H Waterstop Utilities Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of J&H Waterstop Utilities Inc., except in a specific written contract of employment signed on behalf of the organization by its President, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE